

Instructions for moving RPM to a new server

Before moving to a new server, make sure you have the latest version of RPM installed on your existing server. You can find your current version on the System Info screen under the Help menu in RPM. The latest upgrade is available on our web site:

<https://rpmccs.com/customers/>

When moving to a new server, you should set up and test the new server BEFORE removing access to the old server. When you are ready to go live with the new server, you can copy the Network Path again from the old to the new server to restore the last data.

Open the System Info screen under the Help menu in RPM and print a copy of the report. The Network Path is needed from this report.

If you are running the RPM Client on any Remote Desktop or Citrix server, open RPM on those and print the System Info report. The Local Path is needed from this report.

The entire RPM Server folder should be moved to the new server. The location for the RPM Server folder is the Network Path from the System Info report. Users need to have ALL RIGHTS to this folder on the new server.

Once the RPM Server folder has been moved, you will need to reinstall the RPM Client on each workstation from the new location. To reinstall the RPM Client, you need to run RPM Server\Client Install\RPMClientSetup.exe on each workstation.

For example, if your old server was Server1 and the new server is Server2 and the Network Path for RPM was \\Server1\RPM Server, you would do the following:

1. Copy \\Server1\RPM Server to \\Server2\RPM Server.
2. Run \\Server2\RPM Server\Client Install\RPMClientSetup.exe to reinstall the RPM Client on each workstation.

If you are running the RPM Client on a Remote Desktop or Citrix server, you need to change the LocalPath registry key back to the original value after reinstalling the RPM Client. Detailed instructions are available below.

<https://rpmccs.com/files/PDF/RunningRPMClientRemoteDesktopCitrixServer.pdf>